



## TAITA TAVETA UNIVERSITY

### ANNOUNCEMENT FOR VACANCIES AUGUST, 2019

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Taita Taveta University (TTU) is a dynamic Public University in Kenya established in 2016 under the Universities Act 2012. It is strategically located near Voi Town and about 8 kilometers off the Mombasa–Nairobi highway in Taita Taveta County. The University, touted to be a home of ideas, is a strategic player in national and regional development. It is an Academic Centre of Excellence with a special focus on Mining and Mineral Processing Engineering. TTU aspires to enhance and expand its academic programmes, grow student enrolment in niche areas and harness its human resource capacity in order to realize its strategic vision of being a premier institution in education, training, research, innovation and community outreach for sustainable development. Additionally the University has established collaboration with University of Nottingham (United Kingdom) in a research project on Sustainable Artisanal and Small-Scale Mining (SustASM) in Taita Taveta County, Kenya. In this regard, the University is seeking to recruit suitably qualified and experienced individuals to fill the following position:

#### **Research Assistant**

#### **Fixed Term Contract:**

The post is available from 16<sup>th</sup> September 2019 up to and including 31<sup>st</sup> July, 2020.

**Consolidated pay of Ksh. 141,000 per month (This is inclusive of gratuity and medical allowance for the employee)**

#### **Reports to:**

The successful candidate will support a team of international researchers from the Taita Taveta University (Kenya) and the University of Nottingham (United Kingdom). The Research Assistant shall be reporting directly to the Project Leader UoN and the Co-Project Leader TTU.

#### **Duties and Responsibilities.**

- a) To support the SustASM team with scoping and systematic literature reviews.
- b) To analyse and communicate complex ideas, concepts and data using appropriate qualitative methods and software packages.
- c) To support the data collection process (including conducting interviews and undertaking participant observation).
- d) To transcribe participants interviews and overall maintaining an accurate record of field data ensuring the compliance with research ethics and data protection requirements.
- e) To support the team to prepare for fieldwork and photographic exhibition.

- f) To contribute to planning and delivering a range of project and stakeholder engagement activities.
- g) To support the SustASM team to accurately report and communicate project activities in a timely manner (e.g. blogs, reports, websites, and social media platforms).
- h) To attend and keep a record of all the project's monthly meetings.
- i) To write research reports and present them at the team meetings.
- j) To undertake other duties not included above, but which support the research project and are consistent with the role of a Research Assistant.

### **Minimum Qualifications and Job Skills Required**

- (i) At least a Master's degree in Economics or Sociology, Anthropology or other Social Sciences with three years hands on experience
- (ii) Relevant experience and understanding of occupational health and safety in the mining sector, environmental sustainability, community development, technology transfer, and monitoring and evaluation.
- (iii) Demonstrate ability to design questionnaires using relevant software.
- (iv) Excellent knowledge, and experience, of qualitative research methods and techniques, and use of quantitative data analysis software such as SPSS and Stata, and qualitative analytical software such as NVivo and ATLAS.ti.
- (v) Proven ability to critically appraise relevant literature, analyse complex information summarise appropriately, and communicate findings effectively.
- (vi) Proven proficiency in English and Swahili languages.
- (vii) Excellent organisational and team-working skills.
- (viii) Demonstrate proficiency with computers and understanding of using content management software, HTML, social media platforms, MS Office Suites, and SEO Keywords.
- (ix) Demonstrate creativity in pitching ideas and promoting web content on blogs and social media platforms such as Twitter and Facebook among others.
- (x) Proven ability to work without close supervision.

### **How to Apply:**

Candidates who meet the above requirements should send their application together with copies of their Curriculum Vitae, Academic and Professional Certificates, and Testimonials to: [dvc-afp@ttu.ac.ke](mailto:dvc-afp@ttu.ac.ke) and copy to: [dean\\_sme@ttu.ac.ke](mailto:dean_sme@ttu.ac.ke) and [judy.muthuri@nottingham.ac.uk](mailto:judy.muthuri@nottingham.ac.uk)

The application should reach us on or before **6<sup>th</sup> September 2019 at 5pm.**

The successful candidate will be informed by 10<sup>th</sup> September 2019 and should be ready to start work at the TTU Main Campus in Voi, Kenya, on Monday 16<sup>th</sup> September 2019.

### **Note:**

1. Taita Taveta University is an Equal opportunity employer;
2. Only qualified and shortlisted applicants will be contacted;
3. Persons with disability are encouraged to apply; and
4. Taita Taveta University does not levy any fees for job application
5. Canvassing will lead to automatic disqualification.